

**Current Fees & Chargeable Rates**

**2022/23**

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#### 1. ACCIDENT / COLLISION REPORTS

|  |
| --- |
| **CHARGE FOR:** |
|  | **2021/22**  **£** | **2022/23**  **£** |  |
| Copy of Accident Report (full extract up to 30 pages) | 101.30 | 106.50 | per report |
|  |  |  |  |
| Additional Pages (in relation to the same collision) | 4.50 | 4.70 | per page |
|  |  |  |  |
| Fatals – Copy of Collision Investigation Report  (Include report, statements, plans, photos, vehicle examination, reconstruction) | 434.70 | 456.90 | per report |
|  |  |  |  |
| Fatals – Reconstruction video / DVD | 86.70 | 91.10 | per video/DVD |
|  |  |  |  |
| Unprocessed electronic data obtained at the scene of a collision (Rough Data) | 28.90 | 30.40 | per page |
|  |  |  |  |
| Limited Particulars (RT Accidents) (Names and addresses of drivers and registered keepers, insurance companies, date and location of collision, name and number of officer dealing – unless provided as part of a full report) | 36.00 | 37.80 | per report |
|  |  |  |  |
| Copy of Self Reporting Form | 36.00 | 37.80 | per report |
|  |  |  |  |
| Copy of Scale Plan  (other than in collision book) | 43.60 | 45.80 | per plan |
|  |  |  |  |
| Copy of Complete Police Vehicle Examination Report (unless part of full extract) | 72.20 | 75.90 | per report |
|  |  |  |  |
| Copy of Complete Collision Reconstruction Report (unless part of full extract) | 72.20 | 75.90 | per report |
|  |  |  |  |
|  |  |  |  |

#### 2. CANCELLATION RATES

The following charges are for the cancellation of a request to search for documents.

|  |
| --- |
| **CHARGE FOR:** |
|  | **2021/22**  **£** | **2022/23**  **£** |  |
| If Request is Cancelled Prior to Search |  |  | Refund |
|  |  |  |  |
| If Search is made Prior to Cancellation | 36.00 | 37.80 | per search |
|  |  |  |  |
| If Search is made and Documents Ready for Dispatch | 86.70 | 91.10 | Full fee |
|  |  |  |  |
| Abortive Search | 36.00 | 37.80 | per search |
|  |  |  |  |
| Search Fee | 36.00 | 37.80 | Per search |
| West Midlands Police have introduced a new, non-refundable, fee for conducting searches relating to disclosure requests. The fee includes provision of limited particulars where appropriate. An additional fee of £106.50 will be payable for a copy of a full Road Traffic Collision Report (where available). |  |  |  |
|  |  |  |  |

#### 3. COPIES OF PHOTOGRAPHS

|  |
| --- |
| **CHARGE FOR:** |
|  | **2021/22**  **£** | **2022/23**  **£** |  |
| First Photograph (inc. admin charge) | 28.90 | 30.40 | first photograph |
|  |  |  |  |
| Copies of Photographs (after First Photograph) | 3.30 | 3.50 | per photograph |
|  |  |  |  |
| Images from a Digital Camera on to a CD | 21.30 | 22.40 | per CD |
|  |  |  |  |
| A4 Index Sheet (Digital) | 21.30 | 22.40 | per index |
|  |  |  |  |

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#### 4. COPIES OF MULTIMEDIA ITEMS

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| **CHARGE FOR:** |
|  | **2021/22**  **£** | **2022/23**  **£** |  |
| Additional Audio Tapes (provision for CJS) | 36.00 | 37.80 | per tape |
|  |  |  |  |
| Additional Video Tapes (provision for CJS) | 86.70 | 91.30 | per tape |
|  |  |  |  |
| DVDs from Digital Video | 86.70 | 91.30 | per DVD |
|  |  |  |  |
| Copies of CDs/DVDs | 21.00 | 22.10 | Per CD/DVD |
|  |  |  |  |
| Digital Interviews | 57.90 | 60.90 |  |
|  |  |  |  |
| Copies of Body Worn Video footage (2 hours work) | 91.80 | 96.50 |  |
|  |  |  |  |

#### 5. COPIES OF WITNESS STATEMENTS

|  |
| --- |
| **CHARGE FOR:** |
|  | **2021/22**  **£** | **2022/23**  **£** |  |
| Copy of a Statement (other than in booklets) per statement – up to 3 pages | 37.20 | 39.10 | per statement |
|  |  |  |  |
| Additional pages | 4.50 | 4.70 | per page |
|  |  |  |  |
| Copy of witness statement where witness agrees to disclose personal details | 43.60 | 45.90 | per statement |
|  |  |  |  |
| Copy of witness statement where witness does not agree to disclosure of personal details | 57.50 | 60.90 | per statement |
|  |  |  |  |
| Police Officer Statements (request for statement written by Police Officer) | 146.00 | 153.50 | per statement |
|  |  |  |  |

#### 6. OTHER REPORTS / FEES

|  |
| --- |
| **CHARGE FOR:** |
|  | **2021/22**  **£** | **2022/23**  **£** |  |
| Crime Report  MG5 | 92.00  36.70 | 96.70  38.60 |  |
| MG3 | 36.70 | 38.60 |  |
| Incident Log | 37.40 | 39.30 |  |
| PNC Convictions | 36.70 | 38.60 |  |
| Caution Certificate | 24.00 | 25.20 |  |
| Domestic Violence Report | 55.30 | 58.10 |  |
| Occurrence Summary | 18.60 | 19.60 |  |
| Custody Record | 18.50 | 19.60 |  |
| Organisations wanting to Interview a Police Officer (and in a civil case) | 146.00 | 153.50 | per interview |
|  |  |  |  |
| Additional copies of Custody Records (PIC Records)  (over & above those legally provided free of charge) | 28.90 | 30.40 | per report |
|  |  |  |  |
| Copy of PIC Sheets (2nd copy) | 28.90 | 30.40 | per sheet |
|  |  |  |  |
| Copy of interview record (only where prepared during investigative process) | 57.90 | 60.90 | per copy |
|  |  |  |  |
| **Fingerprints** |  |  |  |
| Fingerprinting Fees – First Set | 81.60 | 85.80 | per set |
| Fingerprinting Fees – Subsequent Sets | 40.80 | 42.90 | per set |
| PLEASE NOTE THERE IS NO CHARGE FOR PRINTS FOR CRB |  |  |  |
| Alarm URN Fees |  |  |  |
| URN – Intruder Alarm Registration | 45.66 | 48.00 |  |
| Panic Attack Alarm Registration Fee | 45.66 | 48.00 |  |
| Lone Worker and Vehicle Tracking URNs – under 10,000 devices | 55.17 | 58.00 |  |
| Lone Worker and Vehicle Tracking URNs – 10,000 – 50,000 devices | 82.76 | 87.00 |  |
| Lone Worker and Vehicle Tracking URNs – over 50,000 devices | 110.35 | 116.00 |  |
| CAT 5 Vehicle Tracking SOCs | 52.55 | 52.55 |  |
| National Contractor Vetting |  |  |  |
| Non Police Personnel Vetting (NPPV) 1 | 40.00 | 40.00 |  |
| Non Police Personnel Vetting (NPPV) 2 (abbreviated) | 110.00 | 110.00 |  |
| Non Police Personnel Vetting (NPPV) 2 (full) | 120.00 | 120.00 |  |
| Non Police Personnel Vetting (NPPV) 3 | 160.00 | 160.00 |  |
| Any clearance requiring CTC or SC in addition to NPPV | +30.00 | +30.00 |  |
|  |  |  |  |

#### 7. REQUESTS FOR DISCLOSURE OF INFORMATION

Please note that where there is no judicial requirement for the reports, VAT is chargeable.

|  |
| --- |
| **CHARGE FOR:** |
| **Requests for Disclosure of Information** | **2021/22**  **£** | **2022/23**  **£** |  |
| Request for information by Court Order (up to 2 hours work) | 91.80 | 96.50 |  |
| Request for information by Court Order for work above 2 hours (including redaction) | 30.80 | 32.40 |  |
| **ABI/Lloyds Disclosure of Information (ABI/Lloyds MOU)** |  |  |  |
| Request (crime/lost property number, etc) - MOU App D(a) | 30.80 | 32.40 |  |
| Request (in response to specific questions) – MOU App D(b) | 130.60 | 137.30 |  |

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#### 8. Statutory Charge Rates for Common Items

#### FIREARMS –

|  |  |  |  |
| --- | --- | --- | --- |
| **CHARGE FOR:** | **2021/22 RATE (£)** | **2022/23 RATE (£)** | |
|  |  |  | |
| Firearm Certificate Issue | 88.00 | 88.00 | per certificate |
|  |  |  |  |
| Firearms Certificate Renewal | 62.00 | 62.00 | per certificate |
|  |  |  |  |
| Firearms Certificate Replacement | 4.00 | 4.00 | per certificate |
|  |  |  |  |
| Shotgun Certificate Issue | 79.50 | 79.50 | per certificate |
|  |  |  |  |
| Shotgun Certificate Renewal | 49.00 | 49.00 | per certificate |
|  |  |  |  |
| Shotgun Certificate (co-terminus with Firearms certificate) | 90.00 | 90.00 | per certificate |
|  |  |  |  |
| Shotgun Certificate renewal (co-terminus with Firearms certificate) | 65.00 | 65.00 | per certificate |
|  |  |  |  |
| Shotgun Certificate Replacement | 4.00 | 4.00 | per certificate |
|  |  |  |  |
| Visitors Permit (Single) | 20.00 | 20.00 | per certificate |
|  |  |  |  |
| Visitors Permit (6+) | 100.00 | 100.00 | per certificate |
|  |  |  |  |
| Home Office Club Approval | 84.00 | 84.00 | per certificate |
|  |  |  |  |
| Registered Firearms Dealer - Issue | 200.00 | 200.00 | per licence |
|  |  |  |  |
| Registered Firearm Dealer - Renewal | 200.00 | 200.00 | per licence |
|  |  |  |  |
| Firearms Museum Licence | 200.00 | 200.00 | per licence |
|  |  |  |  |
| Game Fairs | 13.00 | 13.00 | per licence |
|  |  |  |  |
| Variation (not like for like) | 20.00 | 20.00 | per certificate |
|  |  |  |  |

**Other Licensing Fees**

|  |
| --- |
| **CHARGE FOR:** |
|  | **2021/22**  **£** | **2022/23**  **£** |  |
| Pedlars Certificate | 12.25 | 12.25 | per certificate |
| Alien’s Certificate | 34.00 | 34.00 | per certificate |
|  |  |  |  |

#### 9. SPS - SPORTING EVENTS (incl. Football) – Per Hour & COMMERCIAL CHARGES

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **RANK** | Standard | Public Holiday |  | Standard | Public Holiday |
| **Season 2021/22 (£)** | |  | **Season 2022/23 (£)** | |
| Constable | 72.90 | 111.00 |  | 74.90 | 112.46 |
| Sergeant | 85.79 | 130.99 |  | 91.41 | 138.81 |
| Inspector | 83.44 | 83.44 |  | 90.56 | 90.56 |
| Chief Inspector | 88.64 | 88.64 |  | 97.72 | 97.72 |
| Superintendent | 111.83 | 111.83 |  | 115.76 | 115.76 |
| Chief Superintendent | 128.89 | 128.89 |  | 140.17 | 140.17 |
| PCSO | 62.04 | 62.04 |  | 64.49 | 64.49 |

Only the rank of PC and Sgt change for Public Holiday due to being eligible for overtime payments

***NB THESE RATES MAY BE SUBJECT TO CHANGE AS A RESULT OF THE NATIONAL REVIEW OF POLICE PAY AND CONDITIONS.***

#### 10. NON-COMMERCIAL – Per Hour

|  |
| --- |
| **RANK** |
|  | **Standard Weekly Leave (£)** | | **Public Holiday (£)** | |  |
|  | **2021/22** | **2022/23** | **2021/22** | **2022/23** |
| Constable | 59.01 | 60.51 | 97.10 | 98.07 |
| Sergeant | 69.47 | 73.96 | 114.66 | 121.37 |
| Inspector | 64.14 | 69.66 | 64.14 | 69.66 |
| Chief Inspector | 68.18 | 75.17 | 68.18 | 75.17 |
| Superintendent | 86.03 | 89.05 | 86.03 | 89.05 |
| Chief Superintendent | 99.14 | 107.08 | 99.14 | 107.82 |
| PCSO | 53.30 | 55.41 | 53.30 | 55.41 |

Only the rank of PC and Sgt change for Standard Weekly Leave and Public Holiday due to being eligible for overtime payments.

1. **CHARGE FOR TRAINING OF POLICE APPRENTICES**

|  |  |  |
| --- | --- | --- |
| **Rank** | **Rate per hour (£)** | **Rate per hour (£)** |
|  | **2021/22** | **2022/23** |
| Constable | 60.20 | 62.38 |
| Sergeant | 70.73 | 75.61 |
| Inspector | 83.44 | 90.56 |
| Chief Inspector | 88.64 | 97.72 |
| Superintendent | 111.83 | 115.76 |
| Chief Superintendent | 128.89 | 140.17 |
| PCSO | 37.84 | 39.35 |
| Band B (Grade 3) | 20.84 | 24.55 |
| Band C Lower (Grade 4) | 26.81 | 27.75 |
| Band C (Grade 5) | 27.65 | 33.61 |
| Band D Lower (Grade 6) | 38.06 | 39.44 |
| Band D (Grade 7) | 40.20 | 46.56 |
| Band E Lower (Grade 8) | 51.04 | 52.94 |
| Band E (Grade 9) | 53.49 | 58.01 |