

2020/21 FEES & CHARGEABLE RATES

Note some of these Charges may be subject to VAT.



west midlands
police and crime
commissioner

Current Fees & Chargeable Rates 2020/21



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1. ACCIDENT / COLLISION REPORTS

CHARGE FOR:	2019/20 £	2020/21 £
Copy of Accident Report (full extract up to 30 pages)	99.00	100.70 per report
Additional Pages (in relation to the same collision)	4.30	4.40 per page
Fatals – Copy of Collision Investigation Report (Include report, statements, plans, photos, vehicle examination, reconstruction)	424.80	432.1 per report
Fatals – Reconstruction video / DVD	84.70	86.20 per video/DVD
Unprocessed electronic data obtained at the scene of a collision (Rough Data)	28.20	28.70 per page
Limited Particulars (RT Accidents) (Names and addresses of drivers and registered keepers, insurance companies, date and location of collision, name and number of officer dealing – unless provided as part of a full report)	35.20	35.80 per report
Copy of Self Reporting Form	35.20	35.80 per report
Copy of Scale Plan (other than in collision book)	42.50	43.30 per plan
Copy of Complete Police Vehicle Examination Report (unless part of full extract)	70.60	71.80 per report
Copy of Complete Collision Reconstruction Report (unless part of full extract)	70.60	71.80 per report

2. CANCELLATION RATES

The following charges are for the cancellation of a request to search for documents.

CHARGE FOR:	2019/20 £	2020/21 £
If Request is Cancelled Prior to Search		Refund
If Search is made Prior to Cancellation	35.20	35.80 per search
If Search is made and Documents Ready for Dispatch	84.70	86.20 Full fee
Abortive Search	35.20	35.80 per search
Search Fee	35.20	35.80 Per search
<p style="color: red;">West Midlands Police have introduced a new, non-refundable, fee for conducting searches relating to disclosure requests. The fee includes provision of limited particulars where appropriate. An additional fee of £100.70 will be payable for a copy of a full Road Traffic Collision Report (where available).</p>		

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3. COPIES OF PHOTOGRAPHS

CHARGE FOR:	2019/20 £	2020/21 £
First Photograph (inc. admin charge)	28.20	28.70 first photograph
Copies of Photographs (after First Photograph)	3.10	3.20 per photograph
Images from a Digital Camera on to a CD	20.80	21.20 per CD
A4 Index Sheet (Digital)	20.80	21.20 per index

4. COPIES OF MULTIMEDIA ITEMS

CHARGE FOR:	2019/20 £	2020/21 £
Additional Audio Tapes (provision for CJS)	35.20	35.80 per tape
Additional Video Tapes (provision for CJS)	84.70	86.40 per tape
DVDs from Digital Video	84.70	86.40 per DVD
Copies of CDs/DVDs	20.50	20.90 Per CD/DVD
Digital Interviews	56.50	57.50

5. COPIES OF WITNESS STATEMENTS

CHARGE FOR:	2019/20 £	2020/21 £
Copy of a Statement (other than in booklets) per statement – up to 3 pages	36.30	37.00 per statement
Additional pages	4.30	4.40 per page
Copy of witness statement where witness agrees to disclose personal details	42.50	43.30 per statement
Copy of witness statement where witness does not agree to disclosure of personal details	56.50	57.50 per statement
Police Officer Statements (request for statement written by Police Officer)	142.50	145.00 per statement

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6. OTHER REPORTS / FEES

CHARGE FOR:	2019/20 £	2020/21 £
Crime Report	89.70	91.30
MG5	35.80	36.50
MG3	35.80	36.50
Incident Log	36.50	37.20
PNC Convictions	35.80	36.50
Caution Certificate	23.50	23.90
Domestic Violence Report	54.00	55.00
Occurrence Summary	18.10	18.50
Custody Record	18.10	18.50
Organisations wanting to Interview a Police Officer (and in a civil case)	142.50	145.00 per interview
Additional copies of Custody Records (PIC Records) (over & above those legally provided free of charge)	28.20	28.70 per report
Copy of PIC Sheets (2 nd copy)	28.20	28.70 per sheet
Copy of interview record (only where prepared during investigative process)	56.50	57.50 per copy
<u>Fingerprints</u>		
Fingerprinting Fees – First Set	79.70	81.10 per set
Fingerprinting Fees – Subsequent Sets	39.80	40.50 per set
PLEASE NOTE THERE IS NO CHARGE FOR PRINTS FOR CRB		
<u>Alarm URN Fees</u>		
URN – Intruder Alarm Registration	43.49	43.49
Panic Attack Alarm Registration Fee	43.49	43.49
Lone Worker and Vehicle Tracking URNs – under 10,000 devices	52.55	52.55
Lone Worker and Vehicle Tracking URNs – 10,000 – 50,000 devices	78.82	78.82
Lone Worker and Vehicle Tracking URNs – over 50,000 devices	105.10	105.10
CAT 5 Vehicle Tracking SOCs	52.55	52.55
<u>National Contractor Vetting</u>		
Non Police Personnel Vetting (NPPV) 1	40.00	40.00
Non Police Personnel Vetting (NPPV) 2 (abbreviated)	110.00	110.00
Non Police Personnel Vetting (NPPV) 2 (full)	120.00	120.00
Non Police Personnel Vetting (NPPV) 3	160.00	160.00
Any clearance requiring CTC or SC in addition to NPPV	+30.00	+30.00

7. REQUESTS FOR DISCLOSURE OF INFORMATION

Please note that where there is no judicial requirement for the reports, VAT is chargeable.

CHARGE FOR:	2019/20 £	2020/21 £
<u>Requests for Disclosure of Information</u>		
Request for information by Court Order (up to 2 hours work)	89.70	91.30
Request for information by Court Order for work above 2 hours (including redaction)	30.00	30.60
<u>ABI/Lloyds Disclosure of Information (ABI/Lloyds MOU)</u>		
Request (crime/lost property number, etc) - MOU App App D(a)	30.00	30.60

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8. Statutory Charge Rates for Common Items

FIREARMS –

CHARGE FOR:	2019/20 RATE (£)	2020/21 RATE (£)
Firearm Certificate Issue	88.00	88.00 per certificate
Firearms Certificate Renewal	62.00	62.00 per certificate
Firearms Certificate Replacement	4.00	4.00 per certificate
Shotgun Certificate Issue	79.50	79.50 per certificate
Shotgun Certificate Renewal	49.00	49.00 per certificate
Shotgun Certificate (co-terminus with Firearms certificate)	90.00	90.00 per certificate
Shotgun Certificate renewal (co-terminus with Firearms certificate)	65.00	65.00 per certificate
Shotgun Certificate Replacement	4.00	4.00 per certificate
Visitors Permit (Single)	20.00	20.00 per certificate
Visitors Permit (6+)	100.00	100.00 per certificate
Home Office Club Approval	84.00	84.00 per certificate
Registered Firearms Dealer - Issue	200.00	200.00 per licence
Registered Firearm Dealer - Renewal	200.00	200.00 per licence
Firearms Museum Licence	200.00	200.00 per licence
Game Fairs	13.00	13.00 per licence
Variation (not like for like)	20.00	20.00 per certificate

Other Licensing Fees

CHARGE FOR:	2019/20 £	2020/21 £
Pedlars Certificate	12.25	12.25 per certificate
Alien's Certificate	34.00	34.00 per certificate

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9. SPS - SPORTING EVENTS (incl. Football) – Per Hour & COMMERCIAL CHARGES

RANK	Standard	Public Holiday		Standard	Public Holiday
	Season 2019/20 (£)			Season 2020/21 (£)	
Constable	69.37	106.47		71.94	110.04
Sergeant	81.30	125.45		83.66	128.85
Inspector	80.16	80.16		81.63	81.63
Chief Inspector	84.69	84.69		86.58	86.58
Superintendent	107.68	107.68		110.64	110.64
Chief Superintendent	124.11	124.11		126.49	126.49
PCSO	59.68	59.68		60.76	60.76

Only the rank of PC and Sgt change for Public Holiday due to being eligible for overtime payments

NB THESE RATES MAY BE SUBJECT TO CHANGE AS A RESULT OF THE NATIONAL REVIEW OF POLICE PAY AND CONDITIONS.

10. NON-COMMERCIAL – Per Hour

RANK	Standard Weekly Leave (£)		Public Holiday (£)	
	2019/20	2020/21	2019/20	2020/21
	Constable	56.21	58.27	93.32
Sergeant	65.93	67.83	110.09	113.02
Inspector	61.66	62.79	61.66	62.79
Chief Inspector	65.15	66.60	65.15	66.60
Superintendent	82.83	85.11	82.83	85.11
Chief Superintendent	95.47	97.30	95.47	97.30
PCSO	51.49	52.29	51.49	52.29

Only the rank of PC and Sgt change for Standard Weekly Leave and Public Holiday due to being eligible for overtime payments.

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11. CHARGE FOR TRAINING OF POLICE APPRENTICES

Rank	Rate per hour (£)	Rate per hour (£)
	2019/20	2020/21
Constable	57.00	59.25
Sergeant	66.58	68.60
Inspector	80.16	81.63
Chief Inspector	84.69	86.58
Superintendent	107.68	110.64
Chief Superintendent	124.11	126.49
PCSO	35.47	36.66
Band B	*	21.52
Band C Lower	*	26.50
Band C	*	27.33
Band D Lower	*	37.60
Band D	*	39.72
Band E Lower	*	50.42
Band E	*	52.83

* Rates not provided for 19/20 as moved to calculating each individual grade